

**FENCE PERMIT APPLICATION**

**FOR CONSTRUCTION AND INSTALLATION OF A FENCE**

**Permit Fee \$10.00**

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_

Fence is being installed at above address unless different address is noted here:

\_\_\_\_\_

Applicant's Phone \_\_\_\_\_

**Please see the back page for the "Diagram of fence" and "Description of Materials" sections.**

**Fence Requirements:**

Fences shall be located entirely on the landowner's property; and not located on a Village right-of-way. Fences shall be placed a minimum of two feet back from an alley. The finished side of a fence shall face outward with all fence posts and supports being located inside the fence. Fences shall be maintained and kept in good and sound repair, free of damages, breaks or missing structural parts. Vegetation growing adjacent to the fence must be maintained in good condition and appropriately trimmed.

\_\_\_\_\_  
**Signature of Applicant**

**After application is submitted, the Public Works Superintendent must inspect property for compliance with the Fence Ordinance. After Inspection, the village board must approve the permit and notify the owner before any construction can begin.**

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**Signature of Public Works Supt**

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**Inspection Date**

**Description of materials being used:**

**Diagram of fence, include distances to existing structures and lot lines on all sides:**